



LOGISTICS FEES

JAN 2022



TRAVEL AND LOGISTICS FEES & OBLIGATIONS – EFFECTIVE 01 JANUARY 2022

REGION	APPLICABLE TO MAJOR CITIES IN THE FOLLOWING SUB-REGIONS	USD	GBP	EUR	JPY	CAD
APeC	AUSTRALIA, NEW ZEALAND	750				
	JAPAN	500			61,000	
	SOUTH EAST ASIA - SINGAPORE, THAILAND, VIETNAM, CAMBODIA, INDONESIA, MALAYSIA, PHILIPPINES	500				
	SOUTH PACIFIC (INDIA, BANGLADESH)	500				
	SOUTH KOREA	500				
	FIJI	750				
	MALDIVES	750				
	SAMOA	750				
	NEW CALEDONIA	750				
GREATER CHINA	REPUBLIC OF CHINA (TAIWAN)	500				
	PEOPLES REPUBLIC OF CHINA	500				
EUROPE	EUROPE (EEC , UK)		205	245		
	EUROPE (NON EEC)	500				
MEA	MIDDLE EAST	250				
	AFRICA	750				
AMERICAS	CANADA					685
	USA	500				
	LATAM	750				

Logistics Fees will be charged to a Customer when a Trainer or Consultant is required to travel On-site to deliver On-site Training or Consulting. The prices above assume the Hotel is located within a Major Metropolitan City within the Sub-Regions listed, where FPG may not have a Local resource.

A Local resource is defined as meeting the following 3 conditions:

- 1) Resides within 150km of the Hotel where onsite services are to be delivered and,
- 2) has the specialist skills to deliver the Services purchased and,
- 3) is available to deploy on the dates scheduled with the Customer

Logistics Fees are intended to cover the following costs of delivery associated with each onsite visit:

- the cost of economy airfare, taxes, fuel charges, from the specified FPG Trainer/Consultants resident location to the airport closest to the Hotel location or,
- the cost of a direct high-speed train ticket to the hotel location if more convenient
- ground transportation to and from Trainers/Consultants home to the airport / train station
- any cost of internet connection while onsite
- if a Trainer/Consultant requires a visa to visit the Country
- the recognized loss of revenue generating activities while the Consultant is in transit



All Prices will be charged and invoiced in the Clients domicile currency where the currency is indicated in the table above. All other countries will be billed in USD. Prices exclude applicable taxes or duties.

Please note, to keep Logistics Fees at a minimum, on-site visits are planned a minimum of ten (10) days in advance. If a Customer requests an on-site visit at short notice or, makes a last-minute change to a scheduled visit, customers will be informed of any delta in fees, prior to committing to a change of the scheduled delivery date. Customer will be asked to first confirm any fee delta before rescheduling.

Where a Hotel Location incurs significant additional one-off fees, such as Visa's, such fees may need to be added as an incremental Logistics charge. Hotels will be informed of such fees.

Prices may be adjusted from time to time relative to market rates. Hotels will be notified at least thirty (30) days in advance of any change in Logistics Fee.

For any confirmed Onsite visits (including any holidays and weekends) the Customer will provide the FPG Consultant with the following:

- a suitable venue for training
- onsite secretarial assistance, if required for the program (eg. use of the business centre)
- complimentary internet access
- a deluxe hotel room
- food & beverage (3 meals per onsite day in either guest restaurants or room service)
- round trip airport transfers